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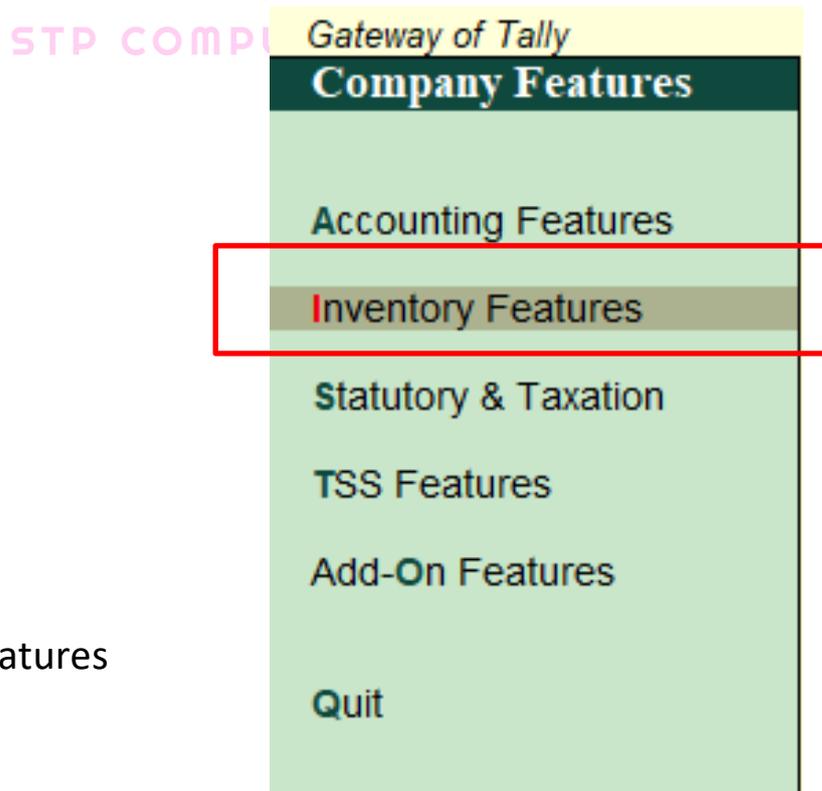
SUBJECT:- TALLY ERP - 9

Chapter 18

Sale Return & Purchase Return

STEP – 1

Go to Company Features (F11) Shortcut key



STEP – 2

Go to Inventory Features

STEP - 3

Enable these Feature of Debit Note & Credit Note.

<u>Inventory Features</u>		
	<u>Invoicing</u>	
? Yes	Enable invoicing	? Yes
? No	Record purchases in invoice mode	? Yes
	Use debit and credit notes	? Yes
	Record credit notes in invoice mode	? Yes
? No	Record debit notes in invoice mode	? Yes
? No	Use separate discount column in invoices	? No
	<u>Purchase Management</u>	
? No	Track additional costs of purchases	? No
	<u>Sales Management</u>	

Sale Return Entry

Voucher Name : Credit Note | Shortcut Key (Ctrl + F8)

Purchase Return Entry

Voucher Name : Debit Note | Shortcut Key (Ctrl + F9)